



MECHANICAL PERMIT APPLICATION

Applications, plans, and supporting documentation may be submitted by email to chambleedevelopment@chambleega.gov. Once a permit is issued, inspections can be through the online portal at <https://chamblee.portal.iworq.net/chamblee/permits/601>.

Work completed under a building permit requires a sub-contractor form in lieu of a trade permit application.

\$80.00 Permit Fee **Check Applicable Type:** **Residential** **Non-Residential**

Application Date: _____

Job Address: _____

Building # _____ Floor # _____ Apt/Lot # _____ Unit/Suite # _____

Tenant/Business Name (for commercial): _____

Property or Business Owner's Name: _____

Property or Business Owner's Phone Number: _____

Property or Business Owner's Email: _____

Scope of work:

CONTRACTOR INFORMATION

Contractor Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Office phone: _____ Email: _____

Business License #: _____ County/City: _____ Exp. Date: _____

State License #: _____ Type: _____ Exp. Date: _____

Print State Card Holder Name: _____

A copy of the current business license, driver's license, and state card must accompany all applications.

Primary Contact: _____ Email: _____ Phone: _____

I certify that I have and will comply with all codes and ordinances adopted by the City that pertain to the construction of this structure. In the event of any change in my status on this installation, I understand that I will be held responsible for all indicated trade work at this job until the Building Official has been notified, in writing, of any change. I further agree to indemnify the City and its operator from any liability for damages and loss of property if the work performed by our firm has not been installed in accordance with these codes and ordinances.

CARD HOLDER SIGNATURE: _____